

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 21st May 2024 at 6.30 pm

**PRESENT:** Councillors: R Bickford, J Brady (Vice-Chairman), R Bullock, J Dent, J Foster, S Lennox-Boyd, S Miller, J Peggs, B Samuels (Chairman), P Samuels, B Stoyel and D Yates.

**ALSO PRESENT:** 1 Member of the Public, M Thomas (Senior Policy and Data Compliance Officer) and F Morris (Planning and General Administrator).

**APOLOGIES:** S Gillies, M Griffiths, S Martin and L Mortimore.

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#### **13/24/25 TO ELECT A CHAIRMAN.**

It was proposed by Councillor Brady, seconded by Councillor Lennox-Boyd to nominate Councillor B Samuels.

No further nominations were received.

Following a vote it was **RESOLVED** to appoint Councillor B Samuels as Chairman.

Councillor B Samuels in the Chair.

**14/24/25**     **TO ELECT A VICE CHAIRMAN.**

It was proposed by Councillor B Samuels, seconded by Councillor P Samuels to nominate Councillor Brady.

It was proposed by Councillor Dent, seconded by Councillor Peggs to nominate Councillor Foster.

The Chairman announced that there would be a recorded vote.

<b>Councillor</b>	<b>Vote</b>
Bickford	Foster
Brady	Brady
Bullock	Brady
Dent	Foster
Foster	Foster
Gillies	Absent
Griffiths	Absent
Lennox-Boyd	Brady
Martin	Absent
Miller	Brady
Mortimore	Absent
Peggs	Foster
B Samuels	Brady
P Samuels	Brady
Stoyel	Brady
Yates	Brady

Following a recorded vote it was **RESOLVED** to appoint Councillor Brady as Vice Chairman.

**15/24/25**     **HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

16/24/25

**DECLARATIONS OF INTEREST:**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>	<b>Left Meeting</b>
R Bullock	PA24/02724	Non-Pecuniary	Member of Saltash Heritage Committee.	Yes
R Bullock	PA24/02725	Non-Pecuniary	Member of Saltash Heritage Committee.	Yes
J Dent	PA24/02724	Non-Pecuniary	Chairman of Saltash Heritage Committee.	Yes
J Dent	PA24/02725	Non Pecuniary	Chairman of Saltash Heritage Committee.	Yes
S Lennox-Boyd	PA24/00195	Non-Pecuniary	Friend	Yes
S Lennox-Boyd	PA24/03098	Non-Pecuniary	Friend and neighbour.	Yes
S Lennox-Boyd	PA24/03099	Non-Pecuniary	Friend and neighbour.	Yes

- b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

17/24/25

**PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.**

The Chairman informed Members that one request to speak had been received in relation to Agenda Item 7c – Applications for consideration:

PA24/02534 - a member of the public in support of 1 Trehan Cottages, Trehan, Saltash, PL12 4QN.

The Chairman confirmed that the public statement would be received under Agenda item 7c – Applications for consideration.

**18/24/25**      **TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 16TH APRIL 2024 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor B Samuels, seconded by Councillor Brady and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 16<sup>th</sup> April 2024 were confirmed as a true and correct record.

**19/24/25**      **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

None.

20/24/25

**PLANNING:**

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

Councillor Lennox-Boyd declared an interest in the next agenda item and left the meeting.

**PA24/00195**

Mr Christopher Record – **81 Old Ferry Road Saltash PL12 6BJ**  
Loft conversion and rear first floor extension.

**Ward: Tamar**

Date received: 18/04/24

Response date: 24/05/24

It was proposed by Councillor Brady, seconded by Councillor P Samuels and resolved to **RECOMMEND REFUSAL** due to:

1. Overlooking into neighbour's property;
2. Not in keeping with the local street scene.

Councillor Lennox-Boyd was invited and returned to the meeting.

**PA24/01364**

Ms Brett – **10 Tavy Road Saltash PL12 6DE**

Single storey rear extension, with loft conversion & dormer. New lean-to roof to garage.

**Ward: Tamar**

Date received: 24/04/24

Response date: 24/05/24

It was proposed by Councillor Peggs, seconded by Councillor Foster and resolved to **RECOMMEND APPROVAL** subject to the build being acceptable to South West Water.

**PA24/02534**

Ellis Property Partnership Limited – 1 Trehan Cottages Trehan  
**Saltash PL12 4QN**

Two storey rear extension.

**Ward: Trematon**

Date received: 26/04/24

Response date: 24/05/24

A member of the public spoke in support of PA24/02534.

It was proposed by Councillor Bullock, seconded by Councillor Miller and resolved to **RECOMMEND APPROVAL**.

Councillors Bullock and Dent both declared an interest in the next two agenda items and left the meeting.

**PA24/02724**

Cash Access UK – **Brunel House 13-15 Lower Fore Street Saltash PL12 6BA**

Proposed new advertisement and signage along west public front elevation. Proposed new condenser to replace existing on the North side elevation. Two proposed new weather louvers on East rear elevation.

**Ward: Essa**

Date 30 /04/24

Response date: 24/05/24

It was proposed by Councillor Foster, seconded by Councillor Brady and resolved to **RECOMMEND APPROVAL**.

**PA24/02725**

Cash Access UK – **Brunel House 13-15 Lower Fore Street Saltash PL12 6BA**

Advertisement consent for the installation of Banking Hubs signage including an illuminated heritage brand fascia and an illuminated heritage projecting sign. Displayed in the ground floor windows will be a suspended Directory of Services and two marketing posters. An A4 opening hours sign and A5 CCTV sign will be positioned in the centre of the main entrance door.

**Ward: Essa**

Date received: 30/04/24

Response date: 24/05/24

It was proposed by Councillor Foster, seconded by Councillor Bickford and resolved to **RECOMMEND APPROVAL**.

Councillors Bullock and Dent were invited and returned to the meeting.

**PA24/03065**

Mr Nick Lewis – **Maryfield View Wearde Road St Stephens Saltash PL12 4AT**

Installation of 32 ground mounted solar panels and change of use of land to residential.

**Ward: Essa**

Date received: 30/04/24

Response date: 24/05/24

It was proposed by Councillor Bullock, seconded by Councillor Brady and resolved to **RECOMMEND APPROVAL** subject to the hedges being of adequate height, size and thickness to obscure and prevent the light from the solar panels reflecting across the railway tracks.

Councillor Lennox-Boyd declared an interest in the next two agenda items and left the meeting.

Councillor Foster left the meeting.

Councillor Foster returned to the meeting.

**PA24/03098**

Peter Gain – **Ince Castle Elmgate Saltash PL12 4QZ**

Demolition of existing conservatory and erection of new conservatory to replace.

**Ward: Trematon**

Date received: 03/05/24

Response date: 24/05/24

It was proposed by Councillor Miller, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL**.

**PA24/03099**

Peter Gain – **Ince Castle Elmgate Saltash PL12 4QZ**

Listed building consent for Demolition of existing conservatory and erection of new conservatory to replace.

**Ward: Trematon**

Date received: 03/05/24

Response date: 24/05/24

It was proposed by Councillor Miller, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL**.

Councillor Lennox-Boyd was invited and returned to the meeting.

**PA24/03224**

Mr & Mrs Weaver – **94 Callington Road Saltash PL12 6EA**  
Construction of First floor extension.

**Ward: Tamar**

Date received: 09/05/24

Response date: 30/05/24

It was proposed by Councillor Peggs, seconded by Councillor Dent and resolved to **RECOMMEND APPROVAL.**

**21/24/25**     **TO RECEIVE A CONSULTATION FROM BLOOR HOMES ON TRELEDAN ROAD NAMES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received and discussed the Treledan Saltash Street Names Consultation received from Bloor Homes and contained within the circulated reports pack.

It was proposed by Councillor Miller, seconded by Councillor Lennox-Boyd and **RESOLVED** to approve Cornish country house names and to request the inclusion of Cornish castle names. Members requested that Bloor Homes submit the street names to the Town Council prior to approval.

**22/24/25**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**23/24/25**     **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**24/24/25**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting

**25/24/25**     **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.



**DATE OF NEXT MEETING**

Tuesday 18 June 2024 at 6.30 pm

Rising at: 7.20 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_